



**BS&A Cloud**

**Cost Proposal for:**

**City of Kankakee, IL**

**Community Development Software Solutions**

**Submitted by:**

BS&A Software  
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Closing Date:  
April 25, 2022  
4:00 pm (Central)

## Cost Submittal

*Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.*

### Modules

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#### Community Development

Building Department	<b>\$7,380</b>
Business Licensing	<b>\$4,790</b>

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#### BS&A Online

Community Development <i>Permit Application Feature – Enables contractors and the general public to submit permit applications online (A fee of \$3/application is accumulated and billed to the municipality)</i>	<b>\$4,430</b>
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Subtotal	<b>\$16,600</b>
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### Data Conversions

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#### Conversion scope and price are estimates, pending review of preliminary data.

Convert existing Davenport Group Llama data to BS&A format:

Building Department (Cost Per Database – Property Information, Open Permits, and History)	<b>\$14,025</b>
Business Licensing (Cost Per Database – Businesses, Licenses, and History Data)	<b>\$9,100</b>

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Subtotal	<b>\$23,125</b>
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### Custom Import

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Custom Import from third-party software to populate Building Department database with parcels, properties, and current owners.	<b>\$1,500</b>
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## Project Management and Implementation Planning

### Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

**\$22,000**

## Implementation and Training

- \$1,100/day
- Days quoted are estimates; you are billed for actual days used

### Services include:

- Setting up users and user security rights for each module
- Performing final process and procedure review
- Configuring custom settings in each module to fit the needs of the customer
- Setting up module integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	4		<b>\$4,400</b>
Community Development Modules	Days:	52		<b>\$57,200</b>
	Total:	56	Subtotal	<b>\$61,600</b>

## Post-Go Live Assistance

- Review and consult on streamlining day-to-day activities as they relate to the processes within the BS&A modules
- Assist customers with more detailed and advanced report options available within the BS&A modules
- Revisit commonly-used procedures discussed during training
- As needs arise, provide assistance with bank reconciliations
- \$1,100/day
- Days quoted are estimates; you are billed for actual days used

Post-Go Live for all modules for which training was performed      Days:      4      **\$4,400**

## Cost Totals

*Not including Annual Service Fees*

Modules	\$16,600
Data Conversions	\$23,125
Custom Import	\$1,500
Project Management and Implementation Planning	\$22,000
Implementation and Training	\$61,600
Post Go Live Assistance	\$4,400

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<b>Total Proposed</b>	<b>\$129,225</b>
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<i>Travel Expenses</i>	<i>\$21,485</i>
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<i>Hosting Fees</i>	<i>\$2,100</i>
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### Payment Schedule

1<sup>st</sup> Payment: **\$45,125** to be invoiced upon execution of this agreement.

2<sup>nd</sup> Payment: **\$18,700** to be invoiced at activation of customer's site.

3<sup>rd</sup> Payment: **\$88,985** to be invoiced upon completion of training.

## Cloud Annual Service Fees

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

<b>Community Development</b>	
Building Department	\$7,380
Business Licensing	\$4,790
<b>BS&amp;A Online</b>	
Community Development	\$4,430
<b>Total Annual Service Fees</b>	<b>\$16,600</b>

## Hosting Fees

Fees relating to the hosting and storage of data through Microsoft Azure are to be billed annually, for all modules included above.

**\$2,100**